



**Australian Government**  
**Australian Skills Quality Authority**

# REPORT

## **Audit report: Platinum Properties Melbourne Pty Limited**

Date/s of audit: 11 & 12 April 2018

Date report created: 13 April 2018



## Organisation details

Organisation's legal name:	Platinum Properties Melbourne Pty Limited
Trading name/s:	Platinum Institute Australia
RTO number:	41229
CRICOS number:	03433F

## Audit team

Lead auditor:	Roslyn Braid
Assistant/s:	N/A

## Audit details

Application number/s:	N/A	
Audit number:	AUDREC0008081	
Audit reason	Post initial VET	
Address of site/s visited:	Unit 2 244-246 Ballarat Rd, BRAYBROOK VIC 3019 351 Moorabool St, GEELONG VIC 3220	
Date/s of audit:	11/04/2018 - 12/08/2018	
Organisation's contact for audit:	Mr Damian Faulkhead damian@platinum.edu.au	CEO 1300 326 888

## Original finding at time of audit

### Audit finding: Concerning non-compliance

Report completed by: Roslyn Braid

Practice	Standards for RTOs 2015	Finding
Marketing/ Recruitment	4.1	Compliant
Enrolment	5.1, 5.2, 5.3, 7.3	Compliant
Support and Progression	1.7	Compliant
Training and Assessment	1.1, 1.2, 1.3, 1.8, 1.13-1.18, 1.20	Not compliant
Completion	3.1	Compliant
Regulatory Compliance / Governance	2.3, 2.4, 8.2	Not audited

## Background

Platinum Properties Melbourne Pty Limited trading as Platinum Institute Australia (PIA) was first registered as a VET and CRICOS provider in July 2015 to deliver training in the Business and Finance areas. In April 2017 qualifications from the Construction, Plumbing and Services Training Packages were added to PIA's scope of registration without audit.

A compliance audit was conducted at PIA's Braybrook and Geelong sites during 11 & 12 April 2018.

PIA have commenced a relationship with Berry Street an organisation that was established in 1877 as the Victorian Infant Asylum, Berry Street's core activity is protecting children and strengthening families. Today, Berry Street is the largest independent child and family services organisation in Victoria.

PIA intends to put youth from Berry Street through a preapprenticeship carpentry qualification with the outcome to produce housing for Berry Street clients. There have also been talks with Indigenous youth

justice to include some youth to participate in a similar project. The City of Ballarat council have talked of possibly donating some land for the project.

Scope of registration:

- PIA's scope of registration includes qualifications from the Construction, Plumbing and Services, Business Services and Financial Services Training Package.

Suburb and state of all delivery locations:

- PIA offers their training as apprenticeships and face to face in the classroom. The delivery for the face to face training is conducted at 315 Moorabool St Geelong or suite 2, 244-246 Ballarat Road Braybrook.

Third party usage:

- PIA does not have any third party arrangements

Core clients/target groups:

- PIA's core clients are apprentices.

Training Revenue (Funded or fee for service):

- Skills first funding for carpentry and accounting qualifications.

Total number of current enrolments as at audit date:

- 30

In preparing the audit report, consideration has been given and reference made, where relevant, to:

- Information provided by students as part of a student survey or interview.
- Information provided directly by Platinum Properties Melbourne Pty Limited to ASQA
- Existing information and records held by ASQA concerning Platinum Properties Melbourne Pty Limited
- Information provided to ASQA's auditors and documentation reviewed during the site audit of Platinum Properties Melbourne Pty Limited conducted on 11 & 12 April 2018
- Other publically available information - including but not limited to, information published on the organisation's and third party websites.

## Audit Sample

Code	Training products	Mode/s of delivery / assessment*	Current enrolments
CPC30111	Certificate III in Bricklaying/Blocklaying	Apprenticeship	0
CPC30211	Certificate III in Carpentry	Apprenticeship	30
CPC30313	Certificate III in Concreting	Apprenticeship	0
CPC30611	Certificate III in Painting and Decorating	Apprenticeship	0
CPC31211	Certificate III in Wall and Ceiling Lining	Apprenticeship	0

\*Apprenticeship, Traineeship, Face to face, Distance, Online, Workplace, Mixed, Other (specify)

## Interviewees

Name	Position	Training products
Damian Faulkhead	CEO	CPC30211 Certificate III in Carpentry

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## About this Report

This report details findings against the *Standards for Registered Training Organisations 2015* (Standards for RTOs 2015). If non-compliance has been identified, this report describes evidence of the non-compliance.

Where non-compliance has been identified, the Registered Training Organisation is accountable for identifying and correcting non-compliant practices and behaviours, particularly those that have had a negative impact on learners.

Correcting non-compliance may require:

- correcting a process or system that has led to the non-compliance, and implementing a revised process or system
- identifying the impact on learners and carrying out remedial action for current and past learners

## Action required by RTO

Platinum Properties Melbourne Pty Limited did not meet all requirements for clauses 1.3, 1.8, 1.13 & 1.16

*The RTO is required to provide evidence that demonstrates:*

Clauses 1.3, 1.13 & 1.16

- it has sufficient qualified trainers and assessors

Clause 1.8

- it implements an assessment system that meets the rules of evidence and principles of assessment.

## Areas of non-compliance

### Training and Assessment

#### Training Delivery and Assessment

##### Standards for RTOs Clause 1.3

**Original Finding: *Not compliant***

**Finding following additional evidence: *Not yet determined***

The RTO has, for all of its scope of registration, and consistent with its training and assessment strategies, sufficient:

- a) trainers and assessors to deliver the training and assessment;
- b) educational and support services to meet the needs of the learner cohort/s undertaking the training and assessment;
- c) learning resources to enable learners to meet the requirements for each unit of competency, and which are accessible to the learner regardless of location or mode of delivery; and
- d) facilities, whether physical or virtual, and equipment to accommodate and support the number of learners undertaking the training and assessment.

The following was reviewed in relation to Training Delivery and Assessment.

- Trainer files

The RTO's training delivery and assessment practices are not compliant with the requirements of Clause 1.3 of the *Standards for Registered Training Organisations (RTOs) 2015*

Evidence of non-compliant training delivery and assessment practices includes:

- Refer to Clauses 1.13 & 1.16.

##### Standards for RTOs Clause 1.8

**Original Finding: *Not compliant***

**Finding following additional evidence: *Not yet determined***

The RTO implements an assessment system that ensures that assessment (including recognition of prior learning):

- a) complies with the assessment requirements of the relevant training package or VET accredited course; and
- b) is conducted in accordance with the Principles of Assessment contained in Table 1.8-1 and the Rules of Evidence contained in Table 1.8-2.

Table 1.8.1 Principles of Assessment

Fairness	The individual learner's needs are considered in the assessment process. Where appropriate, reasonable adjustments are applied by the RTO to take into account the individual learner's needs. The RTO informs the learner about the assessment process, and provides the learner with the opportunity to challenge the result of the assessment and be reassessed if necessary.
Flexibility	Assessment is flexible to the individual learner by: <ul style="list-style-type: none"><li>• reflecting the learner's needs;</li></ul>

	<ul style="list-style-type: none"> <li>• assessing competencies held by the learner no matter how or where they have been acquired; and</li> <li>• drawing from a range of assessment methods and using those that are appropriate to the context, the unit of competency and associated assessment requirements, and the individual.</li> </ul>
Validity	<p>Any assessment decision of the RTO is justified, based on the evidence of performance of the individual learner.</p> <p>Validity requires:</p> <ul style="list-style-type: none"> <li>• assessment against the unit/s of competency and the associated assessment requirements covers the broad range of skills and knowledge that are essential to competent performance;</li> <li>• assessment of knowledge and skills is integrated with their practical application;</li> <li>• assessment to be based on evidence that demonstrates that a learner could demonstrate these skills and knowledge in other similar situations; and</li> <li>• judgement of competence is based on evidence of learner performance that is aligned to the unit/s of competency and associated assessment requirements.</li> </ul>
Reliability	Evidence presented for assessment is consistently interpreted and assessment results are comparable irrespective of the assessor conducting the assessment.
Table 1.8.2 Rules of Evidence	
Validity	The assessor is assured that the learner has the skills, knowledge and attributes as described in the module or unit of competency and associated assessment requirements.
Sufficiency	The assessor is assured that the quality, quantity and relevance of the assessment evidence enables a judgement to be made of a learner's competency.
Authenticity	The assessor is assured that the evidence presented for assessment is the learner's own work.
Currency	The assessor is assured that the assessment evidence demonstrates current competency. This requires the assessment evidence to be from the present or the very recent past.

The following was reviewed in relation to training delivery and assessment.

- *CPC30111 Certificate III in Bricklaying/Blocklaying*
  - *CPCCCM2006A Apply basic levelling procedures*
    - *Written task*
    - *Practical task 1, 2*
  - *CPCCSF2004A Place and fix reinforcement materials*
    - *Written task*
    - *Practical task 1, 2, 3*
- *CPC30211 Certificate III in Carpentry*
  - *CPCCCM1012A Work effectively and sustainably in the construction industry*
    - *Written task*
    - *Practical task 1*
  - *CPCCCM2006A Apply basic levelling procedures*
    - *Written task*
    - *Practical task 1, 2*
- *CPC30313 Certificate III in Concreting*
  - *CPCCCM2006A Apply basic levelling procedures*
    - *Written task*

- *Practical task 1, 2*
  - *CPCCSF2004A Place and fix reinforcement materials*
    - *Written task*
    - *Practical task 1, 2, 3*
- *CPC30611 Certificate III in Painting and Decorating*
  - *CPCCCM2006A Apply basic levelling procedures*
    - *Written task*
    - *Practical task 1, 2*
  - *CPCCCM2010B Work safely at heights*
    - *Written task*
    - *Practical task 1, 2, 3*
- *CPC31211 Certificate III in Wall and Ceiling Lining*
  - *CPCCCM2006A Apply basic levelling procedures*
    - *Written task*
    - *Practical task 1, 2*
  - *CPCCA3014A Construct bulkheads*
    - *Written task*
    - *Practical task 1*
- *CPC40110 Certificate IV in Building and Construction (Building)*
  - *CPCCBC4008B Conduct on-site supervision of building and construction projects*
    - *Theory activities*
    - *Theory Question / Answer*
    - *Theory Assignment*
- *CPC50210 Diploma of Building and Construction (Building)*
  - *CPCCBC5010B Manage construction work*
    - *Knowledge questions*
    - *Project*
    - *Case study*

The RTO's training delivery and assessment practices are not compliant with the requirements of Clause 1.8 of the *Standards for Registered Training Organisations (RTOs) 2015*.

Evidence of non-compliant training delivery and assessment practices includes:

- The RTO did not provide evidence to demonstrate that its assessment tools meet the requirements of the training package. For example, the observation checklists did not include a list of the questions to confirm the ability to consistently identify and correctly interpret the essential underpinning knowledge required for practical application.

## Trainer and assessor competency

### Standards for RTOs Clause 1.13

**Original Finding: *Not compliant***

**Finding following additional evidence: *Not yet determined***

In addition to the requirements specified in Clause 1.14 and Clause 1.15, the RTO's training and assessment is delivered only by persons who have:

- a) vocational competencies at least to the level being delivered and assessed;
- b) current industry skills directly relevant to the training and assessment being provided; and
- c) current knowledge and skills in vocational training and learning that informs their training and assessment.

**Industry experts may also be involved in the assessment judgement, working alongside the trainer and/or assessor to conduct the assessment.**

**Standards for RTOs Clause 1.16**

***Original Finding: Not compliant***

***Finding following additional evidence: Not yet determined***

**The RTO ensures that all trainers and assessors undertake professional development in the fields of the knowledge and practice of vocational training, learning and assessment including competency based training and assessment.**

The following was reviewed in relation to trainer and assessor competency

- Trainer files
  - Damian Faulkhead
  - Robert Eva
  - Lucinda Brundell
  - Peter Quarrell
  - Paul Hill
  - Nathan Griffith

The RTO's trainer and assessor competency practices are not compliant with the requirements of Clauses 1.13 and 1.16 of the *Standards for Registered Training Organisations (RTOs) 2015*

Evidence of non-compliant trainer and assessor competency practices includes:

- The RTO did not provide evidence to demonstrate that its training and assessment is delivered only by persons who have current industry skills, current knowledge and skills in vocational training and learning.
- The RTO did not provide evidence that it ensures all trainers and assessors undertake professional development.